Terrorist Property Report

Send completed form by mail: FINTRAC, Section A, 234 Laurier Avenue West, 24th Floor, Ottawa, Ontario K1P 1H7
or send completed form by fax: 1-866-226-2346

Use this form if you are a reporting person or entity and you have property in your possession or control that you know is owned or controlled by or on behalf of a terrorist or a terrorist group or you believe that the property is owned or controlled by or on behalf of a listed person.

A terrorist or a terrorist group includes anyone that has as one of their purposes or activities facilitating or carrying out any terrorist activity. A listed person means anyone listed in the *Regulations Implementing the United Nations Resolutions on the Suppression of Terrorism*. A terrorist group or a listed person can be an individual, a corporation, a group, a trust, a partnership or a fund. It can also be an unincorporated association or organization.

For more information about who is considered a reporting person or entity and for instructions on how to complete this form, see *Guideline 5: Submitting Terrorist Property Reports to FINTRAC* or call FINTRAC's toll-free enquires line at 1-866-346-8722.

This report CANNOT presently be submitted electronically.

Is this Report a correction to a Report previously submitted?

☐ **NO**

☐ **YES**
- Enter the original Report's Date and Time
  Date 2 0 __ __ (YEAR) __ __ (MONTH) __ __ (DAY) Time __ __ (HOUR) __ __ (MINUTE)
- COMPLETE PART A – whether the information has changed or not
- Provide the new information ONLY for the affected fields in Part B through Part H
- If removing information from a field, strike a line through the field

REPORTING DATE 2 0 __ __ (YEAR) __ __ (MONTH) __ __ (DAY) **TIME** __ __ (HOUR) __ __ (MINUTE)

All fields of the report marked with an asterisk (*) must be completed. The ones that are also marked "where applicable" must be completed if they are applicable to you or the property or transaction being reported. For all other fields, you have to make reasonable efforts to get the information.

PART A — Information about the person or entity filing this report

1. Reporting person or entity's identifier number* (where applicable)

2. Reporting person or entity's full name*

3. Street address*

4. City*

5. Province*

6. Postal code*

Whom can FINTRAC contact about this report?

7. Contact – Surname*

8. Contact – Given name*

9. Contact – Initial/Other

10. Contact – Phone number (with area code)*

10A. Contact – Phone extension number

11. Which of following types of reporting persons or entities best describes you?*

- A ☐ **Accountant**
- B ☐ **Bank**
- C ☐ **Caisse populaire**
- D ☐ **Crown agent** (sells/redeems money orders)
- E ☐ **Casino**
- F ☐ **Co-op credit society**
- G ☐ **Credit union**
- H ☐ **Life insurance broker or agent**
- I ☐ **Life insurance company**
- J ☐ **Money services business**
- K ☐ **Provincial savings office**
- L ☐ **Real estate broker or sales representative**
- M ☐ **Securities dealer**
- N ☐ **Trust and loan company**
- O ☐ **Dealer in precious metals and stones** (effective December 30, 2008)
- P ☐ **Public notary and notary corporation of British Columbia** (effective December 30, 2008)
- Q ☐ **Real estate developer** (effective February 20, 2009)

NOTE: Please copy this page for each additional, related, suspicious transaction (if required).

Transaction ___ **of** ___

PART B — Reason for filing this report

1. Please describe clearly and completely what led you to file this report about terrorist property.*
   Provide as many details as possible to explain how you came to be in possession or control of the property.
   If there is not enough room on the form, attach a separate sheet to provide all the relevant information.
   Make sure to indicate that this information belongs in field 1 of Part B.

2. Provide as many details as possible about how you know this property is owned or controlled by or on behalf of a terrorist or a terrorist group or about how you believe that this property is owned or controlled by or on behalf of a listed person.

   Also include details of what other action you have taken regarding the property, in addition to sending this report to FINTRAC.
   If there is not enough room on the form, attach a separate sheet to provide all the relevant information. Make sure to indicate that this information belongs in field 2 of Part B.

Note: You must disclose this property's existence to the Royal Canadian Mounted Police and the Canadian Security Intelligence Service, along with any information about a transaction or proposed transaction for that property. See Guideline 5: Submitting Terrorist Property Reports to FINTRAC for more information.

Information about the terrorist, terrorist group or listed entity

Name of terrorist group, listed person or individual that owns or controls the property (or that the property is owned or controlled on behalf of). If it is an entity, complete field 3. If it is an individual, complete fields 3A-B-C.

3. Full name of terrorist group or listed person

3A. Surname of terrorist or listed person

3B. Given name of terrorist or listed person

3C. Other/Initial

4. Street address

5. City

6. Province or State

7. Country

8. Postal or Zip code

9. Phone number (with area code)

9A. Phone extension number

Information about anyone who owns or controls the property on behalf of the terrorist or listed person above (where applicable)

Name of entity or individual that owns or controls the property on behalf of the terrorist or listed person named in field 3 or fields 3A-B-C (above). If it is an entity, complete field 10. If it is an individual, complete fields 10A-B-C

10. Full name of terrorist group or listed person

10A. Surname of individual

10B. Given name

10C. Other/Initial

11. Street address

12. City

13. Province or State

14. Country

15. Postal or Zip code

16. Phone number (with area code)

16A. Phone extension number

NOTE: Please copy this page for each additional property (if applicable).

PART C — Information about the property

Property ___ **of** ___

1. Type of property *

A **Cash**	Indicate the type of currency in property identifier (field 2) below. Indicate the actual or approximate value of the cash in field 4 below and provide the currency code applicable in field 4A. Provide any additional information about the cash in the description of property (field 5) below.
B **Bank account**	Indicate the name of the financial institution in property identifier (field 2) below. Indicate the actual or approximate value in field 4 (below) and provide the currency code applicable in field 4A. Provide the account number(s) and other account information in Part D. If you need to provide any additional information about the account, you can use the description of property (field 5) below.
C **Insurance policy**	Indicate the name of the insurance policy issuer in property identifier (field 2) below, and policy number(s) in property identifier number (field 3) below. Indicate the actual or approximate value in field 4 below and provide the currency code applicable in field 4A. Provide any additional information about the insurance policy in the description of property (field 5) below, such as the names of beneficiaries, etc.
D **Money order**	Indicate the name of issuer in property identifier (field 2) below, and any number(s) in property identifier number (field 3) below. Indicate the actual or approximate value in field 4 (below) and provide the currency code applicable in field 4A. Provide any additional information about the money order in the description of property (field 5) below, such as the name of the bearer, etc.
E **Real estate**	Indicate the type of real estate (such as single family home, condo, commercial, land only, etc.) in property identifier (field 2) below. Indicate the actual or approximate value in field 4 (below) and provide the currency code applicable in field 4A. Provide any additional information about the real estate in the description of property (field 5) below, such as the municipal address and name of registered owner, and description of the property.
F **Securities**	Indicate the name of the securities issuer in property identifier (field 2) below, and any securities number(s) in property identifier number (field 3) below. Indicate the actual or approximate value in field 4 (below) and provide the currency code applicable in field 4A. Provide any additional information about the type of securities (such as stocks, bonds, mutual funds, etc.) in the description of property (field 5) below. If the property involves an account, complete Part D to provide information about the account.
G **Traveller's cheques**	Indicate name of issuer of the traveller's cheques in property identifier (field 2) below, and any number(s) in property identifier number (field 3) below. Indicate the actual or approximate value in field 4 (below) and provide the currency code applicable in field 4A. Provide any additional information about the traveller's cheques in the description of property (field 5) below, such as the currency, name of the bearer, etc.
H **Other**	DESCRIPTION (OTHER) For example, this could include the commercial assets of a business or partnership. Indicate property identifier (field 2) below, and property identifier number (field 3) below. Indicate the actual or approximate value in field 4 (below) and provide the currency code applicable in field 4A. Provide any additional information about the property in the description of property (field 5) below. If the property involves an account, complete Part D to provide information about the account.

2. Property identifier (see instructions above for type of property)

If there is not enough room to provide all the property identifier information for this property, attach a separate sheet to provide all the relevant information. Make sure to indicate that this information belongs in field 2 of Part C.

3. Property identifier number (see instructions above for type of property)

If there is not enough room to provide all the property identifier numbers for this property, attach a separate sheet to provide them all. Make sure to indicate that this information belongs in field 3 of Part C.

4. Property value (actual or approximate) *

4A. Currency code Enter CAD if Canadian dollars or USD for United States dollars. If another type of currency is involved, see Appendix 1 in *Guideline 3: Submitting Reports to FINTRAC.*

5. Description of property

If there is not enough room to provide all the information to describe this property, attach a separate sheet to provide all the details. Make sure to indicate that this information belongs in field 5 of Part C.

NOTE: Please copy this page for each additional account (if applicable).

PART D — Account information (if property involves an account)

Property ☐ **Account** ☐ **of** ☐

1. Branch or transit number* (where applicable)

2. Account number* (where applicable)

3. Type of account* (where applicable)

A Personal   B Business   C Trust   D Other

DESCRIPTION (OTHER)

4. Currency code* (where applicable)   Enter CAD if Canadian dollars or USD for United States dollars. If another type of currency is involved, see Appendix 1 in *Guideline 3: Submitting Reports to FINTRAC*.

5. Full name of each account holder* (where applicable)

A

B

C

6. Date opened

YEAR MONTH DAY

7. Date closed

2 0

YEAR MONTH DAY

8. Status of the account* (if there was a transaction or a proposed transaction, please provide the status at the time the transaction was initiated or proposed.)

A Active   B Inactive   C Dormant

NOTE: Please copy this page for each additional, related transaction or proposed transaction (if required).

PART E1 — Information about any transaction or proposed transaction (where applicable)

Property ☐ **Transaction** ☐ **of** ☐

If there was a transaction related to the property, indicate how it was initiated, i.e., where the money came from. If there was a proposed transaction related to the property, indicate how it was proposed to be initiated. If there was no transaction related to the property, do not complete this Part, or Parts E2, F, G or H.

1. Date of transaction* (where applicable)

2 0 __ __ | __ __ | __ __
YEAR MONTH DAY

or

3. Night deposit indicator* (where applicable)

☐

2. Time of transaction

__ __ | __ __
HOUR MINUTE

4. Date of posting (if different from date of transaction)

2 0 __ __ | __ __ | __ __
YEAR MONTH DAY

5. Type of funds or other property involved in initiating the transaction* (where applicable)

- A ☐ **Cash**
- B ☐ **Diamonds**
- C ☐ **Incoming electronic funds transfer**
- D ☐ **Jewellery**
- E ☐ **Negotiated bank draft**
- F ☐ **Negotiated cheque**
- G ☐ **Negotiated life insurance policy**
- H ☐ **Negotiated money order**
- I ☐ **Negotiated securities**
- J ☐ **Negotiated traveller's cheques**
- K ☐ **Precious metals**
- P ☐ **Other** ____________________ DESCRIPTION (OTHER)
- L ☐ **Precious stones (excluding diamonds)**
- M ☐ **Real estate**
- N ☐ **Redeemed casino chips**
- O ☐ **Withdrawl from account**

6. Amount of transaction* (where applicable)

____

7. Currency code* (where applicable) Enter CAD if Canadian dollars or USD for United States dollars. If another type of currency is involved, see Appendix 1 in *Guideline 3: Submitting Reports to FINTRAC.*

______

Additional information about the funds described in field 5 above.

8. Other institution, entity or person name and number* (where applicable)

____

9. Other institution, entity or person account number* (where applicable)

____

10. How was the transaction conducted?* (where applicable)

- A ☐ **In-branch/Office/Store**
- B ☐ **Automated banking machine**
- C ☐ **Amoured car**
- D ☐ **Courier**
- E ☐ **Mail deposit**
- F ☐ **Phone**
- G ☐ **Other** ____________________ DESCRIPTION (OTHER)

11. ID number of the individual initially identifying a transaction for property described in Part C

____

NOTE: Please copy this page for each additional, related, disposition (per transaction) (if required).

PART E2 — Information about the transaction or proposed transaction disposition(s) (where applicable)

Property ☐ **Transaction** ☐ **Disposition** ☐ **of** ☐

If there was a transaction related to the property, indicate how it was completed, i.e., where the money went. If there was a proposed transaction related to the property, indicate how it was proposed to be completed. If there was no transaction related to the property, do not complete this Part, or Parts E1, F, G or H.

Indicate on whose behalf this transaction was conducted.

On behalf of:
- ☐ **The individual who conducted the transaction** (described in PART F)
- ☐ **An entity (other than an individual)** (also complete PART G)
- ☐ **Another individual (besides the individual who conducted it)** (also complete PART H)

12. Disposition of funds how the transaction was completed * (where applicable)

- A ☐ **Cash out**
- B ☐ **Currency exchange**
- C ☐ **Deposit to an account**
- D ☐ **Life insurance policy purchase/deposit** POLICY NUMBER
- E ☐ **Outgoing electronic funds transfer**
- F ☐ **Purchase of bank draft**
- G ☐ **Purchase of casino chips**
- H ☐ **Purchase of diamonds**
- I ☐ **Purchase of jewellery**
- J ☐ **Purchase of precious metals**
- K ☐ **Purchase of precious stones (excluding diamonds)**
- L ☐ **Purchase of money order**
- M ☐ **Purchase of traveller's cheques**
- P ☐ **Other** DESCRIPTION (OTHER)
- N ☐ **Real estate purchase/deposit**
- O ☐ **Securities purchase/deposit**

13. Amount of disposition * (where applicable)

14. Currency code * (where applicable) Enter CAD if Canadian dollars or USD for United States dollars. If another type of currency is involved, see Appendix 1 in *Guideline 3: Submitting Reports to FINTRAC*.

Additional information about the funds described in field 12 above

15. Other institution, entity or person name and number * (where applicable)

16. Account number or policy number of other institution, entity or person * (where applicable)

NOTE: Please copy this page for each additional transaction (if applicable).

PART F — Information about the individual who conducted or propsed to conduct transaction(s) (where applicable)

Property ☐ **Transaction** ☐

1. Surname

2. Given name

3. Other/Initial

1A. Alias Surname

2A. Alias Given name

3A. Alias Other/Initial

4. Client number assigned by reporting person or entity (where applicable)

5. Street address

6. City

7. Province or State

8. Country

9. Postal or Zip code

10. Country of residence

11. Home phone number (with area code)

12. Individual's identifier

A **Driver's licence** B **Birth certificate** C **Provincial health card** D **Passport** E **Record of Landing or Permanent resident card**

F **Other** DESCRIPTION (OTHER)

13. ID number (from question 12)

13A. Citizenship

14. Place of issue Province or State

15. Place of issue Country

16. Individual's date of birth

YEAR MONTH DAY

17. Individual's occupation

18. Individual's business phone number (with area code)

18A. Phone extension number

19. Individual's employer

20. Employer's street address

21. Employer's city

22. Employer's province or state

23. Employer's country

24. Postal or Zip code

25. Employer's business phone number (with area code)

25A. Phone extension number

NOTE: Please copy this page for each additional disposition (if required).

Property **Transaction** **Disposition**

PART G — Information about the entity on whose behalf transaction was conducted or proposed to be conducted (where applicable)

1. Name of corporation, trust or other entity

2. Type of business

3. Street address

4. City

5. Province or State

6. Country

7. Postal or Zip code

8. Business phone number (with area code)

8A. Phone extension number

9. Incorporation number (where applicable)

10. Place of issue Province or State

11. Place of issue Country

12. Individual(s) authorized with respect to the account (up to three (3))

A

B

C

NOTE: Please copy this page for each additional disposition (if required).

Property ☐ **Transaction** ☐ **Disposition** ☐

PART H — Information about the individual on whose behalf transaction was conducted or proposed to be conducted (where applicable)

1. Surname

2. Given name

3. Other/Initial

1A. Alias Surname

2A. Alias Given name

3A. Alias Other/Initial

4. Street address

5. City

6. Province or State

7. Country

8. Postal or Zip code

9. Home phone number (with area code)

10. Office phone number (with area code)

10A. Phone extension number

11. Individual's date of birth

YEAR MONTH DAY

12. Individual's identifier

A **Driver's licence** B **Birth certificate** C **Provincial health card** D **Passport** E **Record of Landing or Permanent resident card**

F **Other**

DESCRIPTION (OTHER)

13. ID number (from question 12)

14. Place of issue Province or State

15. Place of issue Country

16. Country of residence

16A. Citizenship

17. Individual's occupation

18. Individual's employer

19. Employer's street address

20. Employer's city

21. Employer's province or state

22. Employer's country

23. Postal or Zip code

24. Employer's business phone number (with area code)

24A. Phone extension number

25. Relationship of the individual named in Part F to the individual named above (fields 1 to 3)

A **Accountant** B **Agent** C **Legal counsel** D **Borrower** E **Broker**

F **Customer** G **Employee** H **Friend** I **Relative** J **Other**

DESCRIPTION (OTHER)

The information on this form is collected under the *Proceeds of Crime (Money Laundering) and Terrorist Financing Act* (the Act). It will be used for analytical purposes and may also be used for the purposes of ensuring compliance with the Act. Any personal information is protected under the provisions of the *Privacy Act*. For more information, consult the Financial Transactions and Reports Analysis Centre of Canada chapter in the *Sources of Federal Government Information* publication, available on the Government of Canada Info Source Web site (http://www.infosource.gc.ca).